



## INVITATION TO MAKE YOUR EMPLOYEES ELIGIBLE

If your business is within 25 miles of an EFCU branch, a basic letter of request could make your employees eligible for membership with EFCU. There is no cost or minimum number of employees required in order to provide this benefit, simply supply the basic company information requested below to create a letter or use the template provided on page 2 of this document. Once you have composed your letter, please print on your company's letterhead\*, **sign** and deliver to any of our branches or mail to:

Attn: Membership Development  
Eglin Federal Credit Union  
838 Eglin Parkway NE  
Fort Walton Beach, FL 32547

**\*If your company does not have a letterhead, please print your company name, telephone number, and address in the upper portion of the letter.**

If you wish to compose your own letter it must meet the following criteria:

- Be on company letterhead\*
- Addressed to our Board of Directors
- Request that EFCU provide financial services to your employees
- State the physical address of the work/meeting location(s)
- State the number of employees/members
- State the proximity to EFCU's nearest full service branch
- Signed by the business owner or an authorized representative
- State the signing representative's title and contact information

**Please note:** If you use the attached letter template on [page 2](#), please fill all the fields and print on your company's letterhead.\*

**\*If your company does not have a letterhead, please print your company name, telephone number, and address in the upper portion of the letter.**

This letter will be submitted to our Board of Directors and the National Credit Union Administration, our government regulatory agency, for approval.

If you have any questions, please contact [Membership](#).

\_\_\_\_/\_\_\_\_/\_\_\_\_

Board of Directors  
Eglin Federal Credit Union  
838 Eglin Parkway NE  
Fort Walton Beach, FL 32547-2781

Dear Sirs:

On behalf of \_\_\_\_\_ and  
its employees, I petition that we be included in the field of membership of Eglin Federal Credit Union  
(EFCU). Employees who \_\_\_\_\_ our facility located at:

\_\_\_\_\_ request to receive services from EFCU.

\_\_\_\_\_ was established  
in \_\_\_\_\_ and employs \_\_\_\_\_ people in the \_\_\_\_\_ area. EFCU can offer  
our local employees a full array of services including ATMs, online account access, direct deposit, 24-  
hour telephone access, mortgages, checking accounts, auto loans and other sophisticated services.  
The Credit Union has a full service branch within \_\_\_\_\_ miles of our location as well as in the  
communities where our employees live.

Your favorable consideration of our request would be appreciated.

Sincerely,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_