



INVITATION TO MAKE YOUR MEMBERS/EMPLOYEES ELIGIBLE

If your organization is within 25 miles of an EFCU branch, a basic letter of request could make your members and/or employees eligible for membership with EFCU. There is no cost or minimum number of members and/or employees required in order to provide this benefit, simply supply the basic organizational information requested below to create a letter or use the template provided on page 2 of this document. **Once you have composed your letter, please print on your organization's letterhead*, sign, attach a copy of your bylaws/charter and deliver to any EFCU branch or mail to:**

Attn: Membership Development
Eglin Federal Credit Union
838 Eglin Parkway NE
Fort Walton Beach, FL 32547

***If your organization does not have a letterhead, please print your organization's name, telephone number, and address in the upper portion of the letter.**

If you wish to compose your own letter it must meet the following criteria:

- Be on official letterhead*
- Addressed to our Board of Directors
- Request that EFCU provide financial services to your members/employees
- State the physical address of the work/meeting location(s)
- State the number of employees/members
- State the proximity to EFCU's nearest full service branch
- Signed by an authorized representative
- State the signing representative's title and contact information

Please note: If you use the attached letter template on [page 2](#), please fill all the fields and print on your organization's letterhead.*

***If your organization does not have a letterhead, please print your organization's name, telephone number, and address in the upper portion of the letter.**

This letter will be submitted to our Board of Directors and the National Credit Union Administration, our government regulatory agency, for approval.

If you have any questions, please contact [Membership](#).

____/____/____

Board of Directors
Eglin Federal Credit Union
838 Eglin Parkway NE
Fort Walton Beach, FL 32547-2781

Dear Sirs:

_____ would like to be included in the field of membership of Eglin Federal Credit Union so our members and/or employees can enjoy the services and benefits of the Credit Union.

_____ was established in _____.

We currently have _____ employees/members. EFCU can offer our local employees/members a full array of services including ATMs, online account access, direct deposit, 24-hour telephone access, mortgages, checking accounts, auto loans and other sophisticated services. Eglin Federal Credit Union has a full service branch within _____ miles of our office/meeting site located at _____, as well as in the communities where our members live.

Attached is a copy of our bylaws/charter. Your favorable consideration of our request would be appreciated.

Sincerely,
